

Danelec Marine Privacy Policy

We take your privacy extremely seriously. For this reason we handle your personal information in compliance with the General Data Protection Regulation (GDPR), and we are committed to ensuring that your personal information is protected and securely stored.

When referring to “personal information” in the content below, we mean all personal information which specifically identifies you as an individual.

Please read our Danelec Marine Privacy Policy carefully in order to understand our use and practices concerning the personal information you provide to us when becoming a Danelec Service Partner or an employee at one of our Danelec Service Partners.

1. How we collect, use and handle your data

a. *Customer database and Danelec Partner Site*

As an employee of one our Danelec Service Partners, you may have to provide us with certain personal information such as your *First Name, Last Name, Job position, Username, Password, Email address, Office phone number, Mobile phone number, Company name, Country, and Company email address.*

As a certified Danelec technician, you need to have an account at our Partner Site. If you are a technician performing Annual Performance Tests (APT) and Installation Performance Tests (IPT) you will also have personal certification details registered in our systems. Your Ship manager has access to your personal information including: *Full name, E-mail address, Job position, APTs made, Total APTs, APT average, ratings per installation, your valid certificates, certificate type, date of upload and status, and Expiry date/Day of the training.*

The information provided by you is digitally collected and stored in our customer database systems to register the information about your company and the relevant contact persons.

We store this information for analytical purposes and for control of installation processes. Danelec will disable your account if you change your job.

b. *Mandatory information from Danelec Marine*

We use the information provided by you for sending out the mandatory Danelec Service Information (DSI) and Danelec Commercial Information (DCI) to the email provided by you.

The DSI mail informs you about the products, services or technical information that are relevant for you as a Service Partner. The DCI mail informs you about our prices lists, training programs, product releases, product upgrades, upcoming exhibitions etc.

Note: As this information is mandatory, you should not unsubscribe from these newsletters. If you unsubscribe, we will contact you to clarify the reason for unsubscribing and make sure you take the necessary action to receive future DSI and DCI mails.

We do not sell or rent your personal information to third parties. We use third party tools to manage and send emails to our partners. Your personal information may be shared with third parties, such as our email

marketing provider, and stored in order to create reports on how the email campaign performed and the actions you took for the purpose of analyzing and optimizing their services. With regard to our email marketing provider's Privacy Policy, the distribution lists we create are stored on a secure server and this information will not, under any circumstances, be sold.

Only authorized employees have access to these distribution lists. Our email marketing provider may use your personal information in combination with other information from third party sources for development purposes that can provide us with more relevant product features and services.

In case of any security breach in our own systems or those of our service providers relating to Danelec Marine or the stored personal customer data, Danelec will notify the affected parties as soon as possible.

2. Your rights

a. Review, correction or deletion of data

With respect to the personal information provided, you have the right to:

- review your account details by logging into your account on our Partner Site at "View my account"
- change your account details by going to "Change my account"
- change your password by going to "Change my password"

If we experience any problems with the information provided, you will be contacted in order to take the necessary action to update your information.

Danelec Marine only retains your personal information for the period necessary to fulfill the purposes outlined in this Policy, unless a longer retention period is required. We normally keep your personal information up to 10 years after our last business transaction in order to carry out processes related to the purpose of the information collected, and to store data for administrative, legal or security purposes. On request, we can anonymize your data in our systems.

Danelec Marine regularly reviews the registered personal information and deletes the information that is no longer relevant for administrative, legal or security purposes.

3. Changes to the Danelec Marine Privacy Policy

With regard to improvements in the policy or minor changes in the wording used, we reserve the right to modify our Danelec Privacy Policy at any time.

In case of radical changes to your Privacy Policy that concern your personal information, we will send you a notification e-mail to inform you about the changes in question.

4. Contact

If you have any questions regarding our privacy policy, please contact us at: contact@danelec-marine.com. Write '*Danelec Service Partner: My personal information*' in the title of the email and we will be happy to help you.

After receiving your email, we will respond to your request within a reasonable timeframe, and of course notify you of the action we have taken.